

Glenwood Public Library Board of Trustees Meeting

June 19, 2025

The GPL Board of Trustees special meeting was called to order by President Wilson at 5:31 PM. Present and attending in person were Kate Wilson, Dave Stickrod, Rachel Rodenburg, Joe George and Barbara Taenzler.

Introduction of Guests: None

Consent Agenda –Motion to accept and approve the consent agenda as presented was made by George and second by Stickrod. All ayes. Motion carried.

Correspondence: None

Director's Report: N/A.

- George did mention that it would be a good idea to get as many bills to City Hall as possible before the fiscal year ends.
- Wilson said that US Cellular reached out about the phone lines to speak with someone she believes is trying to get an updated contract. George suggested also reaching out to Western Iowa Networks for phone service since they provide internet services to the library.

Committees and Reports:

- Friends Report
 - Committee is preparing for the book sale to occur the last weekend in June.
 - George reported current balance in Friends account is \$3,062.08.
- Foundation Report
 - No news
 - George reported current balance in Foundation account is \$31,008.63.

Old Business:

- Circulation Desk
 - Wilson has been in communications with the vendor, and they plan on coming on Monday to install the desks.

New Business:

- Director search update
 - Wilson and George gave an update on the posting being live on Indeed, State Library website, UNO, UNL, Northwest Missouri State etc.
 - Wilson said that they created an e-mail address through the Library for the board that is being utilized for the Director search.
 - Rodenburg asked if this is exclusive to the Board rather than the

Library staff having access to applications and Wilson confirmed that yes, all Director search correspondence is now being directed straight to this e-mail.

- Wilson said she would ask Valerie to share the job posting on the Library's social media outlets. Rodenburg suggested also getting the City of Glenwood to share the job posting and include it in their website.
- Rodenburg asked if there is a closing date for applications and George said that it is advertised posted until the position is filled. George thinks this needs to be open for three weeks at a minimum.
- Library Pay Scale
 - The city administrator, Mitch, contacted the board and let them know that the library staff will have pay raises that align with the city's 2.5% increases.
 - George commented that if we can get to 2 part time, 3 full time and 1 full time Director on the staff, then the Library would be in a good place.
 - Stickrod made a motion to accept the proposed staff wages and Taenzler second. All ayes. Motion carried.
- Part time search update
 - Stickrod and Wilson are currently conducting interviews. They hope to have someone hired by next week.
- Lawn Care
 - Wilson suggests that next year the board should try to get the City to add the Library to their mowing schedule. The library is currently spending about \$3,000 on lawn care and the board believes these funds would be better spent elsewhere.
 - Taenzler complained about the peeling paint on the exterior. George commented that this has been considered in the long-range plan.
- Book Donations
 - Wilson thinks that the Friends should take over this responsibility since the Library is getting overwhelmed with book donations. She wonders if there needs to be a policy put in place for accepted donations from patrons.

Questions and Comments:

- Rodenburg said she would plan on making the deposits for June on the 27th.
- Wilson suggested that the memorials are included at the end of the monthly Library feature in the Opinion Tribune. She also threw out the idea that it might be worth having a discussion for the Friends to take over the memorials.

Adjournment

- There being no further business to come before the board, a motion to adjourn was made by George second by Wilson. All ayes. Motion carried. Meeting adjourned at 6:14 p.m.

- Rachel Rodenburg, Secretary

Kate Wilson, President