

Glenwood Public Library Board of Trustees Meeting

November 5, 2025

The GPL Board of Trustees meeting was called to order by President Wilson at 5:33 PM. Present and attending in person were Kate Wilson, Dave Stickrod, Rachel Rodenburg, Joe George and Autumn Yosten.

Introduction of Guests: None

Consent Agenda –Motion to accept and approve the consent agenda as presented was made by George and second by Stickrod. All ayes. Motion carried.

Correspondence: None.

Director's Report:

- Yosten reported that the HVAC unit inside boys bathroom closet needs a new motor. Houser came out and serviced the other three and will order a new motor that should arrive within the next week. There is no cost estimate yet.
- Yosten's hiring was posted on the Library's social media page using the Opinion Tribune article that was published.
- Yosten is working with Gitzy from the Chamber of Commerce to move forward with silent book club commencing in January and set to take place the second Monday of each month. The first meeting will be January 12 from 6-8 pm.
- The state released the 2026 Summer Programming theme "Plan a Seed, Read." Yosten would like to work with the ISU extension office on some sort of gardening project. The concept of cross-service programming was discussed where adults and kids clean up flower beds, plant tomatoes in 5 gallon buckets, etc. She asked about the budget next year and the board noted this is usually around \$1,500. Wilson suggested coupons with local businesses for prizes.

Committees and Reports:

- Friends Report
 - Wilson reported that the Shop Hop is planned for Nov 8 when Glenwood Nutrition is open. Expecting another \$2,000.
 - Wilson brought up the possibility of merging with the Foundation.
- Foundation Report
 - Nothing new to report.

Old Business: None.

New Business:

- Behavior Policy Update
 - The board reviewed the changes to the behavior policy that clarified ages of children to be supervised or unsupervised at the library.

- George made a motion to approve the amended behavior policy Stickrod second. All ayes, none opposed. Motion carried.
- The new behavior form was used successfully after a patron broke library equipment. The equipment was replaced that same day and the patron is fine to return to the library.
- Library Card and Circulation Policy Review
 - Yosten and the board discussed the possibility of addressing the policy that outlines the relationship with the children / parent overdue books and fines. Specifically minors who had a fine then aged out and the fine followed them into adulthood.
- Volunteer Policy
 - Yosten stated that the form is buried in policies that makes it hard for volunteers to find and offer time. She suggested redoing the form and possibly making it a Google form that is accessible on the website. Board agrees.
- Possible Book Donation Policy
 - Yosten asked if this should be on the Friends side or the Library policies since the Library does accept the donation?
 - George thinks this should remain the Library's responsibility since the people who donate the books expect the books to go to the Library.
 - George motion to approve the updated policy to stay within the Library and Wilson second. All ayes, none opposed.
- Memorial Update Form
 - Information from paper form to spreadsheet and edit donation amounts to reflect current prices.
- Carnegie Grant information
 - Yosten reported that the Library will have \$10,000 in grant funds coming in January. There is no restriction on what the Library can do with the funds. The plan is to purchase more books with the majority of the grant money. After speaking with Jeremy, the Library could possibly purchase a new scanner on their wish list that is under \$2,000 with some of these funds.
- Reconsider indoor security cameras
 - Yosten would like the cameras to be in the hallway and staircase spaces. Wilson suggested mapping out areas that Yosten would like cameras and request a bid.
 - George suggested taking this out of building maintenance and repair. Yosten to check on available funds in the budget.
 - Rodenburg recommended creating a priority list of camera locations within the Library and choosing the critical spots that need further monitoring due to the high cost of installation.
- Baker and Taylor book update
 - Yosten is filling the backlist with B&T and now looking into Amazon and Ingram. She is looking to use Falsett for Kids books and appreciates the lists built for schools curated within the program.

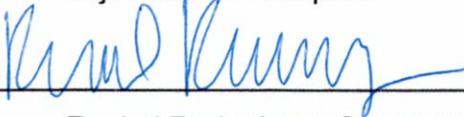
- Credit Card for Autumn Yosten
 - The board suggested Autumn to go to Glenwood State Bank to close the existing credit card and open a new one under her name up to the existing credit limit (\$4,000).
 - George made a motion to approve issuing Autumn Yosten a new credit card for the Library under her name and Rodenburg second. All ayes, none opposed.

Questions and Comments:

- Sam's Club Membership
 - Yosten to use new credit card to purchase supplies to save a lot of money compared to Quill.
 - City to add Yosten to their membership list.

Adjournment

- There being no further business to come before the board, a motion to adjourn was made by George second by Wilson. All ayes. Motion carried. Meeting adjourned at 6:30 p.m.



• Rachel Rodenburg, Secretary

Kate Wilson, President