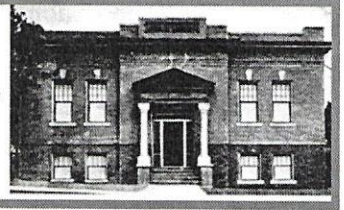


October 15, 2019
6:00 P.M.
Glenwood Public Library
Glenwood, Iowa

**GLENWOOD
Public Library
FOUNDATION**



REGULAR MEETING AGENDA

- I. Roll Call
- II. Approval of Agenda
- III. Approval of Prior Meeting's Minutes
- IV. President's Report (Tim Becker)
 - Recruiting couple new members for the Board [invite prospects to fundraising event]
 - RJ Mitchell wants to be on Board [pre-existing work obligation tonight]
 - Election of Officers
 - Board photograph
- V. Vice President's Report (Jill Hanshaw)
- VI. Secretary's Report (Joe George)
 - Google docs account is set up. Includes info from the biannual reports, Articles of Incorporation and three past meeting minutes.
 - Updating the Estate Planning guide. Laura will work on it with Joe and Tara.
- VII. Treasurer's Report (Laura Kuhl)
 - Review CDs

The documentation required for an Organization is Meeting Minutes with official signature. The minutes must state who will be on the account at Malvern Bank and the type of account the Organization is opening. If the Organization files with a EIN, we need to obtain a copy of the original IRS EIN documentation. Also, please complete the attached application and provide a copy of Driver's License for any individual on the CD.

EIN 26-0189636

Money not yet moved to CD in Malvern Bank.

- Status of unpaid bills
- IRS account / investigation
- Status of Federal Filings (Form 990)
 - Start looking at 2019 990 Filing

- Payments Made Since Last Meeting [\$14,825 for retaining wall]
- Current Financial Statement
- Status of CDs – \$75,000, 18 mo. [not open yet, 9/3/2019]
- Update on unclaimed property (\$100 from 2014)

Post card has been filed for last year.
 +/- \$132,000. \$75k coming out.

VIII. Library Director Report (Tara)

- Historic Newspaper Update – on hold, no time right now [Mills Co. grant for next year. Digitation project.]
- City Audit Update – once per year
- Recent donations
- Basement Room Renovation Update - Done
- Starting teen area remodel, May 2019 [changed, new work area for staff downstairs, gaming area,

\$58k was Pinnacle bill for lower level renovation.
 Libraries talking to architects conference for next week. Ramp issue. Closed in. Elevator is really what is needed. What other solutions do other library have?

New website. State of Iowa helps design. It will be mobile friendly.

Maybe replace front door. Landscaping out front. Interior and exterior painting.

IX. Committee Reports

<p>Second Event Committee [Cathy & Ben]</p>	<p>Evening with authors? Murder Mystery? Cathy will chair the Committee, Ben & Laura – new events committee. Best not to have fundraiser at this time with all the need for flood impacted folks.</p>
<p>Beer & Sausage & Live Auction Fundraising Event [Margo & Julie]</p>	<p>Margo chair of this Committee, Julie and Jill on committee. Oct. 20. Margo will ask about the brewery first. We want to avoid the tea event. Not same weekend. Friends of the Library. Joanne Kohn, chairwoman. Susan Lincoln.</p>

	<p>Joe is also interested to be on the committee.</p> <p>Changed to 10/27 – Yes. 5 to 7. Be there around 3:30. Keg Creek open until 5.</p> <p>Friends of the Library decided 10/26 was fine.</p> <p>CB HyVee. Come in after the holiday. He, Randy and Margo to select the cheese and sausages.</p> <p>Tickets. 2 week campaign at the library first. 15 tickets. Up to 70 (includes us).</p> <p>Alan Hughes will do the auction again. Posters being made up. Rest put up around Oct. 1.</p> <p>Margo will talk to Joe at OT. We'll start selling Oct. 7.</p> <p>Live Auction preferred, no silent.</p> <p>Need volunteers for Baskets.</p> <p>Margo will reach out to donations for baskets.</p> <p>Cathy C. – Tim to call.</p> <p>Earmarked for this Bogart Room. Community Room.</p> <p>Tim look into Coasters. Look into cost of buying 50 coasters. Curry and Bogart. Vista prints.</p> <p>Beer glasses.</p>
<p>Round Up Campaign [Ben Smithers]</p>	<p>Ben did research on this. Do you want to round up.</p> <p>No Frills. HyVee. Joe will take McDonalds.</p> <p>Is it built into the software? People running to ask? Or is it in the software.</p> <p>9/3. Ben called Casey's. Bureaucratic processes. How about Russ'. Very open to doing it, but POS system doesn't do it. Maybe do the \$10 donation for a sign on wall. Ben will check with No Frills.</p> <p>Will into Crowd Funding too.</p>

Brochure for Funeral Homes, Financial Investors, Lawyers, Chamber of Commerce	Tara can update the brochure.
Idea of volleyball tournament fundraiser	Laura.

Joe will inquire with the Chamber regarding Community Calendar. Need for annual calendar of fundraiser for the community organizations.

X. Old Business

Per Malvern Bank requirement.

Debra Hines motioned that Joe George and Laura Kuhl are the two signatories for the Malvern Bank CD. Second Ben. 6-0 passed.

XI. New Business

Next Meeting

Annual Meeting <i>Third Tuesday in October</i>		October 15, 2019
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First Regular Meeting <i>Third Tuesday in January</i>	Election of New Members Financial Statement Government Reporting Board Photograph	January 17, 2020
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