

**Glenwood Public Library Foundation Board of Directors Meeting – Monday, April 28, 2014, 7:00 p.m.  
Living Literacy Lab (Lower Level) 109 North Vine**

Roll call: Laura Lambert, Kristel Mayberry, Maxine Crossley, Marti Cheyney, Lori Jens, Jan O'Tool, Tim Becker, Michelle Wright, and Julie McMullen. Jenny Ellis, Director, Glenwood Public Library and Misty Gray from South West Iowa Library System were also present.

Approval of Agenda: Motioned by Julie, seconded by Maxine, that the Agenda be approved as presented.

Approval of Minutes of November 11, 2013: Motioned by Maxine, seconded by Marti that the minutes be approved. All ayes, motion carried.

Treasurer's Report: Maxine presented the foundation financial statement - see attached.

Approval of Bills: Motioned by Tim, seconded by Jan, the bills, including a bill to Attorney Rick Swensen for Foundation legal work in the amount of \$367.50 be paid. All ayes. Motion carried.

Committees and Reports: **Library Director** Jenny Ellis shared information about Teen Week activities from March, Pre-school Story Hour and the upcoming events for Summer Reading programs for adults, YA's, intermediate, primary and pre-K's.

Old Business:

1. **Annex** – Michelle reported the Annex, as of now, was no longer in threat of being sold at auction. The utilities have been turned off and the Board of Trustees has been given the go-ahead to pursue the possibility of a future expansion. Michelle presented a document with a list of 10 grants she was going to pursue. Two architects have been secured to present proposals for an addition using the outline prepared from 2010. The GPL Board of Trustees selected Franks Design Group (FDG) at the March board meeting. FDG will need approximately \$12,000 to prepare the necessary documents that will be necessary to begin the grant writing process. Michelle presented a powerpoint that showed statistics of regional public libraries of cities resembling Glenwood. She reports the City is on board and supportive of the plan. It was motioned by Maxine, second by Tim that the GPL Foundation provide up to \$6,000 for conceptual design/architectural services provided by Pete Franks Design Group, related to the expansion of the library and in support of grant writing; however, with the following stipulations: 1.) That the City will reimburse the GPL Foundation out of proceeds from a sale of the property, in the event the City elects to sell the adjacent lot to the library formerly known as the "Annex". 2.) That the Board of Trustees submit a written proposal to the Foundation detailing the amount they are requesting and what the funds will be used for. All ayes. Motion carried.

New Business

1. **City Council representative:** Laura will contact Joe Edwards first, then Kay LaFever, and then Craig Florian to try to secure Foundation representation from the city.
2. **Library Booth 4th of July event** - no longer an item.
3. **Development of goals for Foundation** - the foundation needs to develop goals and amend the Foundation By-Laws. Maxine will email an electronic copy of the By-Laws to Laura, which she will then distribute to the rest of the Foundation.

**4. Foundation Fundraising Event** - in addition to developing goals, Laura had suggested a committee be formed to work on public relations and fundraising. Maxine, Julie, Marti, Laura, Jan and Jenny have volunteered to be on that committee.

**5. Request that Foundation be dissolved due to inactivity** - Jenny shared public concern regarding the purpose and mission of the GPL Foundation. It would appear the Foundation needs to get out and share with the public its mission. Hopefully, items 3 and 4 will address this issue.

**Questions and Comments:**

Motioned by Tim, seconded by Julie, that the meeting be adjourned.  
Meeting Adjourned.

Respectfully submitted,  
Kristel Mayberry