

Glenwood Public Library Foundation Board of Trustees Meeting
Thursday, January 19, 2012 – 7 p.m.
Glenwood Public Library Courtesy Room

Roll Call: Vonnie Esterling, Marti Cheyney, Gary Johnson, Maxine Crossley, Laura Lambert, and Angela Campbell. Guest: Pete Franks of Franks Design Group, PC.

Approval of Agenda: Motioned by Gary, seconded by Laura, to accept agenda with one change – putting the “Credit Card” agenda topic under “New Business.” All Ayes. Motioned carried.

Approval of October 20, 2011 Minutes: Motioned by Maxine, seconded by Vonnie, to accept the minutes, revising the “Next Meeting” section to read “Thursday, January 19, 2012 – 7 p.m. Library Courtesy Room.” All Ayes. Motion carried.

Treasurer’s Report: Maxine Crossley presented the financial statement for October 1, 2011 – December 31, 2011.

Approval of Bills: Motioned by Gary, seconded by Vonnie, to accept the bills as presented. All Ayes. Motioned carried. A bill was not submitted by the Franks Design Group, PC, at this meeting.

Committee Reports: None.

Old Business:

- The GPL Foundation received its **501c3** determination letter on December 21, granting us our tax-exempt **501c3** status, with an effective date of exemption of January 25, 2007.
- Marti Cheyney read a letter from the City Attorney, allowing the Library Foundation to proceed with the renovation project, noting that without public funds, the project does not have to be completed through the public bidding process.

New Business:

- Maxine raised concerns about the wording in Article II of the Foundation Bylaws and the legality of paying for library expenses, such as books, directly to a **credit card** company. Until this gets straightened out, it was her opinion that the foundation should grant the donated money back to the library so the library could pay the bills. Maxine **made the motion** to give the treasurer the authority to give grant money to the library up to the amount currently available in the donation line-item. Vonnie seconded. All Ayes. Motion carried.
- Pete Franks, architect, attended the meeting to distribute and explain the **revised construction costs** of the children’s area and teen alcove. The cost was significantly higher than the original estimate. The total costs for both the children’s area and teen alcove are projected to be \$214,010.
- Due to the increased cost, a vote to fund the **Teen Alcove** was suspended. The Board ended up discussing if the Foundation should still go ahead with the children’s area project. Gary made the motion that the Foundation provide \$164,000 total towards the children’s area renovation. The bid must also include the add-alternate pricing for the Teen Alcove, for a decision to be made at a later date. Vonnie seconded. All Ayes. Motion carried.

- A tentative **timeline** of the project was presented. Dates are unknown until it is decided how the project will be bid. The goal is to have the project completed by May 15, 2012.
- Pete Franks spent a considerable amount of time explaining the numerous options for the **bid selection process**. The three options that would be suitable for this construction project are: Public Bid Process; Invitation-only Competitive Bid Process; or Choose One Contractor to Bid the Project. The Foundation's opinion was that this would be a decision made by the Library Board of Trustees.

Questions / Comments:

Next Meeting: Laura and Gary will decide on the next meeting date and time, once the Library Board of Trustees decides how to proceed with the bid selection process. It will have to be after February 14, so there is enough time for the project to bid, regardless of the method of bidding. It was suggested that the Board of Trustees and the Foundation Board possibly meet together.

Adjournment.

Respectfully Submitted,
Angela Campbell