

Glenwood Public Library Foundation
Monday, May 11, 2015
Meeting Minutes

Members present: Margo Young, Marti Cheyney, Julie McMullen & Laura Lambert
and Library Director: Jenny Ellis

Members absent: Vonnie Esterling, Ron Kohn, Maxine Crossley, Tim Becker & Jill
Hanshaw

Wine and Cheese Fundraiser Planning:

Gift Baskets: There will be 5 baskets. Baskets will be won through a chance drawing. Guests will purchase tickets for \$1 each or 6 tickets for \$5. Tickets available at the library or at the event itself. Jenny will bring tables from the library to set up at the event to hold the baskets.

Wine/Cheese Labels for event: Margo is working with Linda Jens on some signage for the wines and cheeses. These will be displayed on easels during the event.

Plates, glasses, napkins & chocolates: Marti will provide small plastic glasses for the tastings. Julie and/or Margo will pick up plates and napkins. Maxine will provide chocolates.

Logistics of serving the wine & cheese: Maxine will work with Mark from Vine Street Cellars to determine the most efficient way to serve the wine and cheese at the event. Each person will receive a strip of 5 tickets when they enter the door for the event. These tickets will be placed in empty wine glasses to be redeemed for a tasting.

Foundation Brochures: Foundation brochures with envelopes attached will be available for donations at the event. Marti will prepare the brochures and envelopes and will also bring a basket to collect donation envelopes.

Foundation Member Duties: Each member is asked to try to sell 6 tickets to the event. Additionally, Foundation members in attendance at the event will wear nametags which Jenny will make. Foundation members will take turns greeting and welcoming guests at the door during the event.

Old Business:

501C Maxine has a few more items to complete on the paperwork. She will do this after returning from her trip.

Donation Process The current donation form is for any and all types of donations. As of now, all donations still go through the Foundation. The donation form has been amended to include the Endowment as an option for donations.

New Business:

New Members: Jill Hanshaw of First National Bank has agreed to serve on the Foundation Board. Joe Edwards of Joe Designer and the City Council has (tentatively) agreed to serve as the City Council representative on the Board.

Annex Future: Margo reported that the Library Board voted unanimously at their meeting earlier tonight to keep the annex property. They have secured two bids to remove the house from the property. One from Blum Brothers for \$18,500 and one from Vintons for \$14,952. The Library Board plans to request a pre-meeting with the City Council on May 28th to tell the Council their intention and desire to keep the land for future library use. They encourage Foundation members to attend. The meeting will be at 6:00 or 6:30 p.m. on May 28th.

Evolution of Board Members: Marti reiterated the need for newer members to be willing to step forward to serve as officers to ensure the longevity of the board.

Next Meeting: A planning meeting for the June 14th fundraiser will be on Tuesday, June 2nd at 7:30 p.m. This should be a short meeting to finalize details for the event.

Submitted by Laura Lambert